MINUTES OF THE REGULAR COUNCIL MEETING OF OCTOBER 27, 2026

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: **Reeve Gerry Ritz**
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 5 Councillor Lane Nedelec
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:01 a.m.

AGENDA

0674 – 26 RANGE That the October 27, 2026 agenda be accepted as circulated, with the following additions:

- 4)(a)(xii) 900 2nd Avenue, Livelong;
- 4)(1)(xiii) Equipment, Tractor – 2nd Plow;
- 5)(a)xx) November 10, 2026 Regular Scheduled Meeting;
- 8) Tolko Industries Forestry Plan; and
- 8) iPads - Council.

CARRIED

MINUTES

0675 – 26 SPENCER That the October 13, 2026 meeting minutes be approved as circulated.

CARRIED

NOVEMBER 10, 2026 REGULAR SCHEDULED MEETING

0676 – 26 RITZ That the Rural Municipality of Mervin No. 499 reschedules the November 10, 2026 Regular Scheduled Meeting to November 12, 2026.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor joined the meeting at 9:05 a.m.

CONX WIRELESS – PLUG & GO VEHICLE GPS FLEET TRACKING

0677 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves to upgrade and/or obtain Plug & Go Vehicle GPS Fleet Tracking Equipment to the 5G models from Conx Wireless at an approximate cost of $1,500.00 per module.

CARRIED

BRUSHING IN THE MUNICIPAL RIGHT-OF-WAY POLICY

0678 – 26 HAMM That the Rural Municipality of Mervin No. 499 TABLES the Brushing in the Municipal Right-of-Way Policy to the November 12, 2026 meeting, pending revisions.

CARRIED

IN CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(B)

0679 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 9:36 a.m.

CARRIED

Initial: _____ Reeve
Initial: _____ Administrator

RECONVENE REGULAR MEETING

0680 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 resumes the open session of the October 27, 2026 Council Meeting at 10:00 a.m.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 10:00 a.m.

Tyler Robinson, Assessment Appraiser and Grant Cranfield, Manager of SAMA Industrial Property Division joined the meeting virtually at 10:00 a.m. and left 10:30 a.m.

Robin Busby, Municipal Division Manager for WellTraxx joined the meeting at 10:05 a.m. and left at 11:36 a.m.

PUBLIC HEARING

0681 – 26 BLAIS That the Rural Municipality of Mervin No. 499 recess the October 27, 2026 regular meeting at 11:00 a.m. to move into a public hearing.

CARRIED

RECONVENE REGULAR MEETING

0682 – 26 SPENCER That the Rural Municipality of Mervin No. 499 resumes the open session of the October 27, 2026 Council Meeting at 11:35 a.m.

CARRIED

Susan Stevenson, Municipal Planner joined the meeting at 11:36 a.m.

DISCRETIONARY PERMIT APPLICATION – LOT 4, BLOCK 3, PLAN NO. 102013254 ACCESSORY BUILDING

0683 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 TABLES the Discretionary Permit Application for an Accessory Building at Lot 4, Block 3, Plan No. 102013254 pending submission of additional information of exterior and interior photos for the application package.

CARRIED

MINOR VARIANCE APPLICATION – LOT 15, BLOCK 6, PLAN NO. 101485975 – POWM

0684 – 26 HAMM That the Rural Municipality of Mervin No. 499 approves the Minor Variance Application of 0.04m (1.6") to the required setback for the rear yard on the southwest corner of the property at Lot 15, Block 6, Plan No. 101485975 – POWM.

CARRIED

DISCRETIONARY PERMIT APPLICATION – BLOCK D, SW PT 21-50-20-W3 ACCESSORY BUILDING

0685 – 26 SPENCER That the Rural Municipality of Mervin No. 499 approves the Discretionary Permit Application for an Accessory Building at Block D, SW PT 21-50-20-W3 of a 32'x40' pole shed for storage.

CARRIED

MINOR VARIANCE APPLICATION – LOT 7, BLOCK 3, PLAN NO. 81B09453 – PARK

0686 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Minor Variance Application of 0.05m (1.97") to the required setback for the rear yard on the southeast property line of the property at Lot 7, Block 3, Plan No. 81B09453 – PARK.

CARRIED

REQUEST TO ORDER REAL PROPERTY REPORTS

0687 – 26 RANGE That the Rural Municipality of Mervin No. 499 approves the request to order Real Property Reports as recommended by Susan Stevenson, Municipal Planner, with all costs to be expensed back to the property owners, for the following properties:

- Lot 2, Block 12, Plan No. 77B03047;

Initial: _____ Reeve

Initial: _____ Administrator

- Lot 19, Block 2, Plan No. 78B16294; and
- Lot 17, Block 1, Plan No. 102313976.

CARRIED

BYLAW 2026-10 OFFICIAL COMMUNITY PLAN AND 2026-13 ZONING

0688 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 supports any comments on Bylaw 2026-10 Official Community Plan and 2026-13 Zoning to be provided to Administration by November 5, 2026 for consideration at the November 12, 2026 Regular meeting.

CARRIED

Susan Stevenson, Municipal Planner left the meeting at 12:05 p.m.

RECESS

0689 – 26 RANGE That the Rural Municipality of Mervin No. 499 recess the October 27, 2026 meeting at 12:15 p.m.

CARRIED

RECONVENE

0690 – 26 SPENCER That the Rural Municipality of Mervin No. 499 reconvenes the October 27, 2026 meeting at 12:45 p.m.

CARRIED

SE 24-54-19-W3 RATEPAYER CORRESPONDENCE

0691 – 26 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the correspondence dated September 1, 2026 as submitted by the Ratepayer of SE 24-54-19-W3 as circulated and discussed.

CARRIED

Carri Zeller, Pag, CCA, MSc – RM Weed Inspector joined the meeting at 12:56 p.m. and left at 2:35 p.m.

2026 WEED INSPECTION REPORT

0692 – 26 HAMM That the Rural Municipality of Mervin No. 499 acknowledges and receives the 2026 Weed Inspection Report as presented by Carri Zeller, Pag, CCA, MSc.

CARRIED

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor rejoined the meeting at 2:35 p.m.

PUBLIC WORKS UPDATE

0693 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts.

CARRIED

INFORMATION BULLETIN – *THE MUNICIPALITIES ACT* AMENDMENTS – 2026

0694 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Information Bulletin on Amendments to *The Municipalities Act* as circulated and discussed.

CARRIED

Initial: _____ Reeve

Initial: _____ Administrator

BYLAW 2026-15 PROVISION OF FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES AND TO ESTABLISH FEES FOR SUCH SERVICES

0695 – 26 HAMM That the Rural Municipality of Mervin No. 499 completes 1st reading of Bylaw 2026-15 to Authorize the Provision of Fire Protection and Emergency Response Services and to Establish Fees for Such Services at the October 27, 2026 regular meeting.

CARRIED

0696 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 completes 2nd reading of Bylaw 2026-15 to Authorize the Provision of Fire Protection and Emergency Response Services and to Establish Fees for Such Services at the October 27, 2026 regular meeting.

CARRIED

0697 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 unanimously approves the consideration of three readings of Bylaw 2026-15 to Authorize the Provision of Fire Protection and Emergency Response Services and to Establish Fees for Such Services at the October 27, 2026 regular meeting.

CARRIED

0698 – 26 BLAIS That the Rural Municipality of Mervin No. 499 completes 3rd reading of Bylaw 2026-15 to Authorize the Provision of Fire Protection and Emergency Response Services and to Establish Fees for Such Services at the October 27, 2026 regular meeting. Furthermore, the bylaw shall come into force and take effect on January 1, 2027.

CARRIED

EXPRESSIONS OF INTEREST – APAS AND BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

0699 – 26 RANGE That the Rural Municipality of Mervin No. 499 requests Administration to complete advertisements for Expressions of Interest, with a closing date of December 4, 2026 at 12 Noon, for the following:

- Agricultural Producers Association of Saskatchewan (APAS) – 1 Year Term; and
- Brightsand Lake Regional Park Authority – 4 Year Term.

CARRIED

ROYAL CANADIAN LEGION SASKATCHEWAN COMMAND – MILITARY SERVICE RECOGNITION BOOK

0700 – 26 RANGE That the Rural Municipality of Mervin No. 499 approves the purchase of an advertisement in the Miliary Service Recognition Book for 2026 at a cost of $250.00 including taxes. Furthermore, that the RM purchase a wreath for placement during the Livelong Remembrance Day Ceremony at a cost of $50.00.

CARRIED

DISCHARGE TAX LIENS

0701 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to discharge any tax liens that are registered against properties, where the liens should have been removed due to payment of outstanding arrears. Furthermore, any costs associated with the lien removals of said properties are to be borne by the RM.

CARRIED

LIST OF LANDS IN ARREARS FOR 2026

0702 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the presentation of the List of Lands in Arrears as of October 27, 2026 to Reeve Gerry Ritz by Administration.

CARRIED

TAX ENFORCEMENT LIST

0703 – 26 SPENCER That the Rural Municipality of Mervin No. 499 requests Administration to proceed with Tax Enforcement for the lands in arrears. Furthermore, any property that has arrears less

Initial: _____ Reeve

Initial: _____ Administrator

than ½ of the 2025 levy are to be excluded.

CARRIED

NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS INC.

0704 – 26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of the October 19, 2026 meeting minutes and the invitation to a Welcome Tea on November 10, 2026 from 2:30-4:00 p.m. at the Riverside Health Complex, as submitted by Janessa Macnab, Administrator.

CARRIED

NORTHWEST COMMUNITY SAFETY SERVICES – MONTHLY STAT REPORTS

0705 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Monthly Stat Reports for September as submitted by Sergeant P. Bueckert. Furthermore, the reports to be placed on the RM Website.

CARRIED

RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501 ANNUAL RATEPAYER MEETING

0706 – 26 BLAIS That the Rural Municipality of Mervin No. 499 supports Division 6 Councillor Victor Hamm representing the RM on November 19, 2026 at the Rural Municipality of Frenchman Butte No. 501 Annual Ratepayer Meeting in Paradise Hill, SK.

CARRIED

ST WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC.

0707 – 26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of the St. Walburg and District Fire and Rescue Association Inc. meeting minutes for August and September 2026, as submitted.

CARRIED

DR. HOUSE COMMITTEE – RESIDENTIAL ACCOMMODATION PURCHASE

0708 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 supports the joint collaboration with the Town of Turtleford to secure residential accommodation to assist with physician recruitment and retention for Turtleford and surrounding communities. Furthermore, based on preliminary estimated project cost of $425,000.00, the RM agrees to enter into a formal agreement to provide an interest-free loan to the Town of Turtleford for fifty percent (50%) of the actual project costs, currently estimated at $212,500.00, repayable over a period of fifteen (15) years, and that the project costs are to be funded from the Waste to Energy Project reserve with loan repayments returned to the same reserve.

CARRIED

WEST YELLOWHEAD WASTE RESOURCE AUTHORITY

0709 -26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the verbal report provided by Division 4 Councillor Ken Hergott on the activities of West Yellowhead Waste Resource Authority.

CARRIED

HAMLET BOARD ANNUAL MEETING MINUTES

0710 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the August 2, 2026 Annual Meeting minute submission as provided by the Hamlet Board of Eastview Beach.

CARRIED

HAMLET BOARD MEETING MINUTES

0711 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the following

Initial: _____ Reeve

Initial: _____ Administrator

hamlet meeting minutes as submitted:

- Mowery Beach – October 18, 2026; and
- Powm Beach – October 4 and 17, 2026.

CARRIED

SNOW REMOVAL AGREEMENT

0712 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 enter into a Snow Removal Agreement with Scott Drew for the Hamlet of Diamond Willows for a 2-year term effective November 1, 2026 to April of 2028 at a remuneration of $60.00 per hour, with support of Division 5 Councillor Lane Nedelec.

CARRIED

POWM BEACH – SIDE BY SIDE PURCHASE

0713 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the purchase of a 2026 Honda SXS10M3DT – Serial No. 1HFVE04E7T4000013 for $31,159.75 including taxes from Lloydminster Honda as recommended by the Hamlet Board of Powm Beach. Furthermore, the funds are to be taken out of the reserve account for the Hamlet of Powm Beach.

CARRIED

CORRESPONDENCE OF OCTOBER 27, 2026

0714 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the October 27, 2026 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF OCTOBER 27, 2026

0715 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #28524 to #28555 ($438,024.20), manual cheques 1876-Man to 1886-Man ($56,809.52) and Payroll ($50,816.93) totaling $545,650.65, as presented.

CARRIED

DISPOSAL OF SURPLUS IPADS

0716 – 26 HAMM That the Rural Municipality of Mervin No. 499 authorizes the sale of the previously issued Council iPads, which have since been replaced, at a cost of $50.00 each, with first opportunity to purchase offered to Council members, followed by municipal office staff for any remaining devices.

CARRIED

ADJOURNMENT

0717 – 26 RANGE That the October 27, 2026 Council Meeting be adjourned at 5:30 p.m.

CARRIED

Shiloh Bronken
CHIEF ADMINISTRATIVE OFFICER

REEVE

Initial: _____ Reeve
Initial: _____ Administrator